

**NEPTUNE CITY BOARD OF EDUCATION  
NEPTUNE CITY, NEW JERSEY 07753**

May 24, 2018  
6:00 p.m.

Neptune City School District  
Woodrow Wilson School

**BUSINESS MEETING MINUTES**

**I. CALL TO ORDER**

This is an open public Meeting of the Neptune City Board of Education. In accordance with Chapter 231, Public Law of 1975, adequate advance written notice of the Meeting was made by posting the Board Calendar of Meetings in the Main Office of the Woodrow Wilson School, and by delivery to the Coaster, the Asbury Park Press and the Neptune City Municipal Clerk.

As a courtesy, please turn off cell phones and refrain from conversations in the meeting room.

**II. ROLL CALL**

Board Members

Mrs. Oppegaard	<u>  X  </u>	Mr. Lopez	<u>  X  </u>	Mr. Wescott	<u>  X  </u>
Mr. Susino	<u>  X  </u>	Ms. Mordaunt	<u>  X  </u>	Mr. Whalen	<u>  X  </u>
Mrs. Lewis	<u>  X  </u>	Mrs. Smith	<u>  X  </u>	Miss Tallman	<u>  X  </u>

Others Present

Dr. Mercora   X   Dr. Mellish   X  

**III. FLAG SALUTE**

**IV. PRESENTATIONS**

1. Presentation of Miss Sansone’s 1<sup>st</sup> grade Yoga Class
2. Run for the Girls
3. Resolution to recognize Miss Bethany O’Brien as Teacher of the Year.

RESOLUTION by C. Oppegaard and seconded by D. Whalen to approve the Selection of the Neptune City and Monmouth County Superintendent's Award Recipient as follows:

WHEREAS, the Neptune City Board of Education, the Wilson School PTO and the Monmouth County Superintendents' Teacher Recognition Program recognize an outstanding teacher of the Neptune City School District, and

WHEREAS, a panel from the Neptune City School District Community has met to review candidates and select a Neptune City Board of Education, Wilson School PTO and Monmouth County Superintendents' Teacher Recognition Program Award Recipient for the 2017-2018 school year, now therefore,

BE IT RESOLVED, that Bethany O'Brien be recognized for her outstanding efforts and achievements on behalf of the children of the Neptune City School through her effective teaching, maintenance of productive classroom environment, her genuinely warm and sincere concern for young children, and development of self-worth and love of learning in children, and therefore,

BE IT RESOLVED, that Bethany O'Brien is selected as the 2017-2018 Neptune City Board of Education, the Wilson School PTO and the Monmouth County Superintendent's Award Recipient, making her eligible to receive all honors and awards associated with her selection.

Mrs. Oppegaard	<u>  X  </u>	Mr. Lopez	<u>  X  </u>	Mr. Wescott	<u>  X  </u>
Mr. Susino	<u>  X  </u>	Ms. Mordaunt	<u>  X  </u>	Mr. Whalen	<u>  X  </u>
Mrs. Lewis	<u>  X  </u>	Mrs. Smith	<u>  X  </u>	Miss Tallman	<u>  X  </u>

**V. PUBLIC FORUM ON AGENDA ITEMS**

Public comments should be directed to the President. Commentators should present themselves in a loud clear voice and state their name and address or affiliation.

\_\_\_\_\_  
None  
\_\_\_\_\_

**VI. MINUTES**

MOTION, The Board of Education approves the Minutes of the Business Meeting of April 26, 2018

Motion:   M. Smith   Second:   D. Whalen  

All in Favor   X   Oppose \_\_\_\_\_

Meeting

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**VII. ADMINISTRATION AND COMMITTEE REPORTS****CHIEF SCHOOL ADMINISTRATOR'S REPORT**

## Enrollment

<u>April</u>	<u>Schools</u>
128	Neptune Senior High School
3	Poseidon High School
7	High Tech (1); Allied Health (2); Wall Communications (1); BioTechnology (3)
11	Red Bank High School For Performing Arts (4); Information Technology (0); Academy of Finance (2); Academy of Engineering (2); Family and Consumer Science (3)
0	Class Academy
24	Special Education (Out of District)
284	Neptune City

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 457 Total Enrollment

Fire Drill: 4/23/18 Shelter In Place: 4/11/18

Student Suspension Report: None - April

Missing Child Report: None - April

Enrollment Report for February: 284 Neptune City

Discussion

- 2018 NJSIG Safety Grant Program
- PTO Carnival Update
- Washington 8<sup>th</sup> Grade trip
- Mother's Day Flower Sale went well
- Staff Appreciation Day
- Leader in Me
- Jump Rope for Heart
- June Calendar of Events:
  - 5/22-5/24/18 Kindergarten Registration 1 pm - 3 pm (count is 13 as of 5/18/18)
  - 5/25/18 Booster's Carnival
  - 5/24/18 Chalk the Walk
  - 5/29/18 Jump Rope for Heart
  - 5/29 - 6/1/18 Washington Trip
  - 6/4/18; 6/12/18 Field Days
  - 6/6/18 Sports Night
  - 6/7/18 DARE Graduation
  - 6/8/18 8<sup>th</sup> Gr Dance
  - 6/14/18 Spring Concert
  - 6/15/18 Leadership Day
  - 6/22/18 Staff Appreciation Luncheon
  - 6/20/18 8<sup>th</sup> Gr Graduation

Meeting  
 May 24, 2018  
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Reports Filed

None

Informational Material:

1. Enrollment as of April 30, 2018
2. Nurses report for April, 2018
3. May, 2018 Bullying Report
4. Revised 2018-2019 School Calendar
5. Fair Funding Action Committee information

MOTION, The Board of Education approve the Chief School Administrator's Report as per Document A, as posted

Motion:         A. Susino         Second:         C. Mordaunt        .

All in Favor         X         Oppose                                 .

**CORRESPONDENCE**

None

**VIII. BOARD PRESIDENT AND COMMITTEE REPORTS:**

BOARD PRESIDENT

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Met with Captain regarding officer in school

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(An officer in the building will be part of school family )

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Very happy to make a safe environment for schools

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Discussed Annual School Security Conference

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Attended NJ Delegate Assembly – spoke about safety and enrollment

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**CURRICULUM AND INSTRUCTION**

COMMITTEE REPORTS – meeting held on May 24, 2018

RESOLUTIONS

1. To approve workshop, *FY19 ESEA Application Work Session*, for Deb Mercora held in Brick Township on June 20, 2018, 9:30 a.m. - 12:00 p.m. at no cost to the District.
2. To approve workshop, *2<sup>nd</sup> Annual InterNETworking 2018!*, for Deb Mercora and Ken Dioguardi held in Long Branch on July 12, 2018, 8:30 a.m. to 3:00 p.m. at no cost to the District.

**CURRICULUM AND INSTRUCTION - continued**

3. To approve job description for Supervisor of Curriculum and Instruction
4. To approve job description for Supervisor of Child Study Team.
5. To reaffirm April, 2018 Bullying Report (no incidents) and approve May, 2018 Bullying Report
6. To approve workshop, *NJSBA's 3<sup>rd</sup> Annual School Security Conference*, for David Whalen and Christina Mordaunt, Board Members, held in West Windsor on June 1, 2018 at a cost of \$198.00 (Also Ken Dioguardi will go to this workshop in place of Debra Mercora which was approved last meeting)

RESOLVE, The Board of Education approve the items listed under Curriculum and Education

Motion:           M. Smith                         Second:           A. Susino                                .

Mrs. Oppegard	<u>  X  </u>	Mr. Lopez	<u>  X  </u>	Mr. Wescott	<u>  X  </u>
Mr. Susino	<u>  X  </u>	Ms. Mordaunt	<u>  X  </u>	Mr. Whalen	<u>  X  </u>
Mrs. Lewis	<u>  X  </u>	Mrs. Smith	<u>  X  </u>	Miss Tallman	<u>  X  </u>

**FINANCE AND OPERATIONS**

COMMITTEE REPORTS – meeting held on May 25, 2018 – Lighting, trees, cafeteria tables, NJSIG Grant, phone systems

**RESOLUTIONS**

1. That the amount of district taxes, exclusive of debt service requirements needed to meet the obligations of this Board for the next eight weeks is \$571,569.75 and the Mayor and Council is hereby requested to place in the hands of the Treasurer of School Moneys that amount within the next thirty days in accordance with the statutes relating hereto.
2. To approve the Payment of Bills per attached.
3. To approve Payroll Vouchers per attached
4. To approve Monthly Budget Certification Pursuant to N.J.A.C.6A:23-2.11(c)3, I, Mars Mellish, Board Secretary, certify that as of April 30, 2018, no budgetary line item account has obligations (contractual orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.A.C.6A:23- 2.11(a). Through the adoption of this resolution, we, the Neptune City Board of Education, pursuant to N.J.A.C. 6:6A:23-2-11(c)4, certify that as of April 30, 2018 after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major account or fund has been overexpended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
5. To approve the Monthly Secretary's and Treasurer's Reports for the month of April, 2018

**FINANCE AND OPERATIONS – continued**

6. To approve payment of cafeteria bills.
7. To approve transfer of appropriations.
8. To approve submission of the 2018 NJSIG Safety Grant Program in the amount of \$1,923.79
9. To approve Maschio’s Food Service, Inc. for the 2018-2019 school year as follows:
  - 1) MANAGEMENT FEE(S)  
The management fee for the 2018-2019 school year shall be \$8,560.00 per year payable at \$856.00 per month prorated over a 10-month period.
  - 2) GUARANTEE  
Maschio’s Food Service Inc. guarantees a minimum profit of \$5,000.00. If said profit is not achieved, the difference will be deducted from the management fee.
10. To approve revised 2018-2019 School Calendar
11. To approve Special Education Tuition Contract for the 2018-2019 school year between Neptune City BOE and Children’s Center for two students for the period commencing on July 2, 2018 for the extended school year and commencing on September 4, 2018 for the ten month school year for a tuition charge based upon a per diem rate of \$306.36/full day or \$153.18/half day for total tuition of \$67,092.84 for a full day and \$33,546.42 for a half day. The rate for students requiring Extraordinary Services is \$160.00 per diem.
12. To approve Agreement between MOESC and Neptune City BOE for Aide services as follows: Part-Time Non Highly-Qualified \$24.10/hour, Part-Time Highly-Qualified \$26.25/hour, Full Time Non Highly-Qualified \$30.35 or Full Time Highly-Qualified \$33.15, for the 2018-2019 school year
13. To approve Contract between Neptune City Board of Education and Trinitas Children's Therapy Services for occupational and physical therapy at a rate of \$86.00/hour for the 2018-2019 school year.

RESOLVE, The Board of Education approve the items listed under Finance and Operations

Motion: C. Mordaunt Second: D. Whalen

Mrs. Oppegaard	<u>X</u>	Mr. Lopez	<u>X</u>	Mr. Wescott	<u>X</u>
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Mr. Susino	<u>X</u>	Ms. Mordaunt	<u>X</u>	Mr. Whalen	<u>X</u>
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Mrs. Lewis	<u>X</u>	Mrs. Smith	<u>X</u>	Miss Tallman	<u>X</u>
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**HUMAN RESOURCES**

**COMMITTEE REPORTS**

1. To approve, upon the recommendation of the CSA, the hiring of Susan Gleason as a Teacher, Step 4 BA, \$48,845.00, for the 2018-2019 school year.
2. To approve, upon the recommendation of the CSA, Leigh White for home instruction for the school year 2017-2018.
3. To approve, upon the recommendation of the CSA, Tracy Whitt as an Assistant to the Softball Coach at a rate of \$44.64 for the 2017-2018 school year.

**HUMAN RESOURCES - continued**

- 4. To approve, upon the recommendation of the CSA, Kenneth Dioguardi as Technology Coordinator, 30 hours/week, 10-month position at a salary of \$45,000.00, for the 2018-2019 school year.
- 5. To approve, upon the recommendation of the CSA, the hiring of Margo O'Connor as Supervisor of Curriculum and Instruction, at a salary of \$79,000.00 for the 2018-2019 school year.
- 6. To approve, upon the recommendation of the CSA, the hiring of Lonjeté Nias as Supervisor of Child Study Team, at a salary of \$80,000.00 for the 2018-2019 school year.

RESOLVE, The Board of Education approve the items listed under Human Relations

Motion:	<u>        A. Susino        </u>	Second:	<u>        B. Wescott        </u>	
Mrs. Oppegaard	<u>    X    </u>	Mr. Lopez	<u>    X    </u>	Mr. Wescott <u>    X    </u>
Mr. Susino	<u>    X    </u>	Ms. Mordaunt	<u>    X    </u>	Mr. Whalen <u>    X    </u>
Mrs. Lewis	<u>    X    </u>	Mrs. Smith	<u>    X    </u>	Miss Tallman <u>    X    </u>

**IX. REPORT ON NEPTUNE TOWNSHIP BOARD OF EDUCATION MEETING – A. Lopez**

Mr. Lopez reported the meetings were not until next week. He was appointed to the Education Committee and also invited to the Neptune graduation. The Committee will be run by Sally Milloway. Discussed tracking Neptune City students.

**X. OLD BUSINESS**

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- Looked at tree hanging over the fence
  - Reminder – strategic planning – 6/7 at 7 p.m.
  - M. Tallman – Chalk the Walk was great! Thank you to all involved.
  - M. Smith – her daughter loves Girls on the Run!
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**XI. NEW BUSINESS**

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- D. Whalen – attended the meeting Local Fair Share and Adequacy
  - Fair funding Action Committee
  - Mrs. Houllier, former Board Member, will be giving diplomas to her graduating children
  - 6/21 – Neptune Township Graduation
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**XII. PUBLIC PARTICIPATION**

Public comments should be directed to the President. Commentators should present themselves in a loud clear voice and state their name and address or affiliation.

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L. Rizzo – appreciates Mr. Whalen going to Fair Funding

- money for Supervisor of Curriculum and Instruction?

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Dr. Mercora responded that due to recent retirees, there is more money for Supervisor

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M. McGuigan – happy to hear about special officer

- What about PA system? Some rooms do not have speakers

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Mrs. Opegaard responded that we are currently looking at new systems to be replaced this summer

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Also, cameras in the cafeterias – waiting for specs to come in

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Reminder – Strategic Planning Dates – 7 p.m. on 6/7, 7/11, 8/9/18

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**XIII. MOTION TO ADJOURN**

Motion:     A. Susino     Second:     B. Wescott    .

All in Favor     X     Oppose   .

Time:     7:18     P.M.